

# Canterbury Apartments

C/o TMG Property Management  
5310 NW 33rd Ave, Suite 201  
Fort Lauderdale, FL 33309

Unit: \_\_\_\_\_

Sale or Lease: \_\_\_\_\_

Closing date: \_\_\_\_\_

Lease Terms: \_\_\_\_\_ to \_\_\_\_\_

Owner: \_\_\_\_\_

Applicant: \_\_\_\_\_

Approved or Disapproved: \_\_\_\_\_

## Canterbury Apartments

TMG Property Management  
5310 NW 33rd Ave, Suite 201  
Fort Lauderdale, FL 33309

954-782-7820 954-782-7823 Fax

### APPLICATION FOR OCCUPANCY

THIS APPLICATION IS FOR ONE PERSON OR HUSBAND AND WIFE ONLY

A COPY OF A MARRIAGE CERTIFICATE MAY BE REQUESTED

The following items **MUST** accompany your application or the application will be considered **INCOMPLETE** and will not be processed until received.

- Copy of a driver's license or ID card
- Copy of lease/sales contract signed by both parties
- Non refundable application fee of \$150 per application in the form of a money order or cashier's check made payable to the Association
- Copy of a marriage certificate if applicants are married but have different last names

If this is a lease the unit may not be rented if the owner is behind in their maintenance/special assessment payments or have outstanding violations. The unit may not be rented for less than one year. All keys must be obtained through the landlord.

If this is a sale a copy of the documents should be provided to you at the closing. Should you not be provided with documents a copy may be obtained from the Association for a fee of \$75.00. All violations must be corrected prior to application approval. Upon closing a copy of your Warranty Deed must be provided to the Association.

- Units are for residential purpose only. No commercial or recreational vehicles may be parked or stored within the community, that includes trucks.
- No pets
- Must provide (2) letters of recommendation

**PLEASE MAKE SURE ALL DOCUMENTS ARE LEGIBLE. APPROVAL WILL NOT BE  
GIVEN UNTIL ALL DOCUMENTS AND PAYMENT IS RECEIVED.**

READ FIRST: Complete all questions and fill in all blanks. All information supplied is subject to verification. If any question is not answered/left blank, or answered falsely, this application may be returned, not processed, and/or not approved. Missing information will cause delays. Once submitted, order can be cancelled but your fee will not be refunded. Rev. 06/2014

**\*\* THIS APPLICATION IS FOR A SINGLE PERSON OR A MARRIED COUPLE ONLY! \*\***

### APPLICATION FOR OCCUPANCY

Association Name: \_\_\_\_\_

Circle one: Purchase - Lease - Occupant - Unit # \_\_\_\_\_ Bldg./# \_\_\_\_\_ Address applied for: \_\_\_\_\_

Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_

Circle One: Single - Married - Separated - Divorced - How Long? \_\_\_\_\_ Other legal or maiden name \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ Date (s) \_\_\_\_\_ County/State Convicted in \_\_\_\_\_

Charge (s) \_\_\_\_\_

Applicant's Cell Number(s) \_\_\_\_\_ Applicant's Email Address \_\_\_\_\_

Spouse \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_

Other legal or maiden name \_\_\_\_\_ Have you ever been convicted of a crime? \_\_\_\_\_ Date (s) \_\_\_\_\_

County/State Convicted in \_\_\_\_\_ Charge (s) \_\_\_\_\_

Spouse's Cell Number(s) \_\_\_\_\_ Spouse's Email Address \_\_\_\_\_

No. of people who will occupy unit - Adults (over age 18) \_\_\_\_\_ Description of Pets \_\_\_\_\_

Names and ages of others who will occupy unit \_\_\_\_\_

In case of emergency notify \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

### **PART I - RESIDENCE HISTORY**

A. Present address \_\_\_\_\_ Phone \_\_\_\_\_  
(Include unit/apartment number, city, state and zip code)

Apt. or Condo Name \_\_\_\_\_ Phone \_\_\_\_\_ Dates of Residency: From \_\_\_\_\_ to \_\_\_\_\_

Circle one: Own Home - Parent/Family Member - Rented Home - Rented Apt - Other \_\_\_\_\_ Rent/Mtg Amount \_\_\_\_\_

Are you on the Lease? \_\_\_\_\_ If not, who is the leaseholder? \_\_\_\_\_ Are you on the Deed? \_\_\_\_\_ If yes, under what name? \_\_\_\_\_

Name of Landlord \_\_\_\_\_ Phone \_\_\_\_\_ Email address \_\_\_\_\_

Circle one: Is your Landlord the: Owner of the property - Realtor - Family Member - Roommate - Property Manager - Other \_\_\_\_\_

B. Previous address \_\_\_\_\_  
(Include unit/apartment number, city, state and zip code)

Apt. or Condo Name \_\_\_\_\_ Phone \_\_\_\_\_ Dates of Residency: From \_\_\_\_\_ to \_\_\_\_\_

Circle one: Own Home - Parent/Family Member - Rented Home - Rented Apt - Other \_\_\_\_\_ Rent/Mtg Amount \_\_\_\_\_

Were you on the Lease? \_\_\_\_\_ If not, who is the leaseholder? \_\_\_\_\_ Were you on the Deed? \_\_\_\_\_ If yes, under what name? \_\_\_\_\_

Name of Landlord \_\_\_\_\_ Phone \_\_\_\_\_ Email address \_\_\_\_\_

Circle one: Is your Landlord the: Owner of the property - Realtor - Family Member - Roommate - Property Manager - Other \_\_\_\_\_

C. Previous address \_\_\_\_\_  
(Include unit/apartment number, city, state and zip code)

Apt. or Condo Name \_\_\_\_\_ Phone \_\_\_\_\_ Dates of Residency: From \_\_\_\_\_ to \_\_\_\_\_

Circle one: Own Home - Parent/Family Member - Rented Home - Rented Apt - Other \_\_\_\_\_ Rent/Mtg Amount \_\_\_\_\_

Were you on the Lease? \_\_\_\_\_ If not, who is the leaseholder? \_\_\_\_\_ Were you on the Deed? \_\_\_\_\_ If yes, under what name? \_\_\_\_\_

Name of Landlord \_\_\_\_\_ Phone \_\_\_\_\_ Email address \_\_\_\_\_

Circle one: Is your Landlord the: Owner of the property - Realtor - Family Member - Roommate - Property Manager - Other \_\_\_\_\_

## PART II - EMPLOYMENT REFERENCES

\*Include a recent copy of an earnings statement to expedite processing\*

- A. Employed by \_\_\_\_\_ Phone \_\_\_\_\_  
Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_ Position \_\_\_\_\_ Fax \_\_\_\_\_  
Monthly Gross Income \_\_\_\_\_ Address \_\_\_\_\_
- B. Spouse Employed by \_\_\_\_\_ Phone \_\_\_\_\_  
Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_ Position \_\_\_\_\_ Fax \_\_\_\_\_  
Monthly Gross Income \_\_\_\_\_ Address \_\_\_\_\_

## PART III - BANK REFERENCES

\*Include a recent copy of a bank statement to expedite processing\*

- A. Bank Name \_\_\_\_\_ Checking Acct. # \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Fax \_\_\_\_\_
- B. Bank Name \_\_\_\_\_ Savings Acct. # \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Fax \_\_\_\_\_

## PART IV - CHARACTER REFERENCES (No Family Members)

1. Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
Address \_\_\_\_\_ Business Phone \_\_\_\_\_  
Email Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_
2. Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
Address \_\_\_\_\_ Business Phone \_\_\_\_\_  
Email Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_
3. Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
Address \_\_\_\_\_ Business Phone \_\_\_\_\_  
Email Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_
4. Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
Address \_\_\_\_\_ Business Phone \_\_\_\_\_  
Email Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_

Are you using a realtor? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes: Realtor's name \_\_\_\_\_  
Email Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_

Driver's License Number (Primary Applicant) \_\_\_\_\_ State Issued \_\_\_\_\_

Driver's License Number (Secondary Applicant) \_\_\_\_\_ State Issued \_\_\_\_\_

Make \_\_\_\_\_ Type \_\_\_\_\_ Year \_\_\_\_\_ License Plate No. \_\_\_\_\_

Make \_\_\_\_\_ Type \_\_\_\_\_ Year \_\_\_\_\_ License Plate No. \_\_\_\_\_

If this application is not legible or is not completely and accurately filled out, Associated Credit (and the Association) will not be liable or responsible for any inaccurate information in the investigation and related report (to the Association) caused by such omissions or illegibility.

By signing the applicant recognizes that the Association and Associated Credit will investigate the information supplied by the applicant, and a full disclosure of pertinent facts will be made to the Association. The investigation may be made of the applicant's character, general reputation, personal characteristics, credit standing, police arrest record and mode of living as applicable. This form is for the exclusive use of Associated Credit Reporting, Inc.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Spouse's Signature \_\_\_\_\_ Date \_\_\_\_\_



# ***ASSOCIATED CREDIT REPORTING, INC.***

Established 1985

8795 West McNab Road, First Floor, Tamarac, Florida 33321

www.associatedcreditreporting.com

## **\*\*\*AUTHORIZATION FORM\*\*\***

I/We hereby authorize Associated Credit Reporting, Inc. to obtain data to verify any and all information they request with regards to my/our Application for Occupancy, specifically the verification of my bank account(s), credit history, residential history, criminal record history, employment verification and character references.

I/We hereby waive any privileges I/we may have with respect to the said information in reference to its release to the aforesaid party. Information obtained for this report is to be released to the authorized party designated on the Application for Occupancy, for their exclusive use only. **PLEASE INCLUDE COPY OF DRIVER'S LICENSE TO CONFIRM IDENTITY.** If you do not have a driver's license, please include a copy of your Passport or current government issued identification card.

I/We acknowledge our rights as stated in the Fair Credit Report Act that I/we are entitled to a copy of the report upon proper written request and can dispute any inaccurate information for re-verification. I/We understand that Associated Credit Reporting, Inc. is not directly involved in the approval or denial of any applicant. The information received by Associated Credit Reporting, Inc. shall be held in strict confidence, protected as governed under the Fair Credit Reporting Act, and will never be released to any third party other than the designated recipient. I/We further understand that this is a non-refundable process.

By signing below, I/We further state the Application for Occupancy and Authorization Form were signed by me/us and was not originated with fraudulent intent by me/us or any other person and that the signature(s) below are my/our own proper legal signature. I/We certify (or declare) under penalty of perjury that I/We agree to the foregoing and; that all answers and information contained on the Application for Occupancy are true and correct and will hold Associated Credit Reporting, Inc. harmless from the result of the investigation.

\_\_\_\_\_  
(Applicant's Signature)

\_\_\_\_\_  
(Spouse's Signature)

\_\_\_\_\_  
(Applicant's Name Printed)

\_\_\_\_\_  
(Spouse's Name Printed)

\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
(Date Signed)

# Canterbury Apartment Association, Inc

2166 - 2186 NE 56<sup>th</sup> St  
Ft Lauderdale, FL 33308

## Rules and Regulations

1. Use of the recreational facilities of the common areas will be in such a manner as to respect the rights of other residents. Use of particular recreational facilities will be controlled by regulations to be issued from time to time, but in general such use will be prohibited between the hours of 11:00 PM and 8:00 AM.
2. No radio or television antenna or any wiring for any purpose may be installed on the exterior of the building without the written consent of the Association.
3. The balconies, terraces, walkways and exterior stairways shall be used only for the purposes intended, and shall not be used for hanging garments or other objects or for cleaning rugs or other household items.
4. No laundry or drying of laundry will be permitted except in the designated laundry areas.
5. Disposition of garbage and trash shall be only by the use of garbage disposal units or by use of receptacles supplied by the Association.
6. Apartment owners are reminded that alteration and repair of apartment buildings is the responsibility of the Association except for the interior of apartments. No work of any kind is to be done upon exterior building walls or upon party walls between apartments without first obtaining the approval required by the Declaration of Condominium.
7. **Second Floor Apartments.** With the exception of kitchens and bathrooms all other areas of units must be covered with wall to wall carpeting. In the event that the unit owner desires to cover the floors with any other material, written approval must be obtained **PRIOR** to installation of other material. Cork or other soundproofing must be submitted to the Management Company for said approval. Concrete floors are not allowed. Inspection by Management Company must occur **DURING** project. In the event that there are complaints about excessive noise, reasonable adjustments must be made.
8. No cats or dogs may be kept in the condominium. No other pets will be allowed in the condominium unless they are confined to the owner's apartment, and no pet may be kept which causes any annoyance of any kind to neighboring apartment owners.



Canterbury Apartment Association, Inc  
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Ft Lauderdale, FL 33308

9. No occupant may make or permit any disturbing noises in the building whether made by himself, his family, friends or servants, nor do or permit anything to be done by such persons that will interfere with the rights, comfort, or convenience of other tenants. No occupant may play any musical instrument, phonograph, radio or TV set in his apartment between the hours of 11:00 PM and the following 8:00 AM if the same shall disturb or annoy other residents of the condominium.
10. The occupancy of a two-bedroom apartment is limited to four persons and a one-bedroom apartment is limited to two persons. All persons must be interviewed and approved by the Board of Directors, along with any other Canterbury owners who wish to attend.
11. In the event a family member or friend asks to move in with a resident and intends staying longer than two weeks this person must also be interviewed and approved by the Board of Directors.
12. In the case of a rental, the apartment owner, or his designated representative, the proposed renter, any other Canterbury owners that wish to attend and the Board of Directors shall attend the interview and at that time these Rules and Regulations shall be read and three copies shall be signed and dated. One copy each shall be given to the renter, the owner and the Board of Directors.
13. The Board of Directors shall be provided a copy of the rental lease.
14. The following types of vehicles will be prevented from using, on a regular basis, any of the parking spaces at Canterbury: Commercial vehicles, Motor homes and RV's, Motorcycles, Boats and Boat Trailers.
15. There is only one parking space per unit on the Canterbury common property.

# Canterbury Apartment Association, Inc

2166 - 2186 NE 56<sup>th</sup> St  
Ft Lauderdale, FL 33308

## Pool Rules

1. The swimming pool and surrounding areas are strictly for the use of residents of Canterbury. However, guests will be allowed use of the pool if such guests abide by the rules set forth as follows.
2. Persons wishing to use the pool must wear proper bathing attire and also shower before going into the pool.
3. All bathers must provide towels or other means to cover chairs in order to prevent oil stains on chair.
4. No glass containers are allowed in the pool area.
5. Management will not be held responsible for injuries received in the pool and surrounding area.
6. No horseplay will be allowed such as pushing or throwing persons into the pool, running or chasing persons in the pool area, loud and abusive language or any other actions deemed objectionable by the management.

These RULES AND REGULATIONS reviewed and reaffirmed on March 16, 2020.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
RENTER

\_\_\_\_\_  
BOARD MEMBER



Canterbury Apartment Association, Inc  
2166 - 2186 NE 56<sup>th</sup> St  
Ft Lauderdale, FL 33308

**MAINTENANCE PAYMENTS ARE DUE ON  
THE 1<sup>ST</sup> OF EACH MONTH. YOU MAY  
PREPAY YOUR ACCOUNT AHEAD 1  
MONTH, 3 MONTHS, 6 MONTHS, 1 YEAR.**

**MAKE YOUR PAYMENT PAYABLE TO:  
CANTERBURY APARTMENT ASSOCIATION,  
INC**

**MAIL TO:  
TMG PROPERTY MANAGEMENT  
5310 NW 33RD AVENUE, SUITE 201  
FT. LAUDERDALE, FL 33309**